

## REQUEST FOR QUOTATIONS

### TO PROVIDE MOVING SERVICES AND DISPOSAL OF SURPLUS EQUIPMENT FOR THE NEW NORTH MIDDLESEX REGIONAL HIGH SCHOOL State Contract FAC96

Purpose: The North Middlesex Regional School District (NMRSD) is soliciting qualifications for obtaining the services of a moving company to provide moving services, disposal, and recycling services. The new North Middlesex Regional High School will be opening on June 28, 2017, and the designated furniture, records, and equipment from the existing high school will be moved to the new high school. All moving services and disposal of surplus items will be performed during the dates of June 28, 2017, and July 8, 2017. There may be an opportunity to begin moving some items ahead of these dates after May 24, 2017. In addition, there will be furniture and equipment moved to other district facilities. The scope of work includes but may not be limited to moving boxes, moving equipment, moving furniture and disposal of the same. All moving work is placed under **Statewide Contract FAC96**.

Proposals for Moving and Trucking services will be received by the Awarding Authority, the North Middlesex Regional School District at 45 Main Street, Pepperell, MA 01463 Attn: Ms. Nancy Haines, until 2:00 p.m. on Wednesday, May 10, 2017. No faxed, late, emailed, partial or conditional proposals shall be accepted. If the offices of the North Middlesex Regional School District are closed due to weather or other emergency, the deadline for receipt of proposals shall be extended until 2:00 PM on the next business day that the District offices are open.

Proposal documents may be obtained after 10:00 A.M. local time on Monday, April 24, 2017, at the North Middlesex Regional School District, Central Office 45 Main Street Pepperell, MA 01463 or by email request to [nhaines@nmrsd.org](mailto:nhaines@nmrsd.org) between the hours of 8:00 AM and 4:00 PM, Monday through Friday.

The District will be holding a mandatory pre-bid on-site move survey review at the North Middlesex Regional High School (old building) on April 28, 2017, at 3:00 p.m.

For full submission requirements, please refer to the Request for Quotations.

The North Middlesex Regional School District, the awarding, reserves the right to waive any and all informalities in the RFP process and to reject any and all proposals if considered to be in the best interest to do so. After the proposal opening, a proposer may not change any provision of the proposal in a manner prejudicial to the interests of the District or fair competition. Minor informalities will be waived, or the proposer will be allowed to correct them.

Prospective proposers who have questions about this RFP must email the question to [nhaines@nmrsd.org](mailto:nhaines@nmrsd.org) before 4:00 P.M. local time on Thursday, May 4, 2017.